

**REQUEST TO LAW ENFORCEMENT
FOR VEHICLE OWNER INFORMATION FOR THE PURPOSE OF
NOTICE AND DEMAND OF PAYMENT FOR MOTOR FUEL**

TO: _____
Law Enforcement Agency

DATE: _____

South Dakota City or County

On _____, **20**____, **a vehicle with license plate number** _____, **drove off**
without paying for \$_____ **of** _____ **from**
Fuel Type

Retail Business Name, Address, City, State, Zip Code

I declare and affirm under the penalties of perjury that the information contained above is true and correct.

Printed name of witness Date

I, _____ **of** _____,
Name of Business Owner or Corporate Officer Name of Business or Corporation

located at _____,
Address of Business or Corporate Office

Telephone Number _____, **hereby submit this request for information of the registered**
owner of the above vehicle for the purpose of recovery of payment for motor fuel. A Notice and Demand of
Payment for Motor Fuel will be sent to the vehicle owner by certified mail with return receipt requested for the
sole purpose of recovery of costs of motor fuel and service charges.

I declare and affirm under penalties of perjury that the information contained in this request is true and
correct, and any information received as the result of this request will be used for the sole purpose of
recovery of the above as allowed by SDCL 22-30A-41 through 44 and will not be shared with anyone.

Signature of Business Owner or Corporate Officer (Employer)

Title _____

Subscribed and sworn to before me this
_____ **day of** _____, **20**____.

Notary Public
My Commission expires _____.

**WRITTEN REQUEST TO LAW ENFORCEMENT
FOR VEHICLE OWNER INFORMATION FOR THE PURPOSE OF
NOTICE AND DEMAND OF PAYMENT FOR MOTOR FUEL**

SDCL 22-30A-41 states:

If a motor fuel retailer provides, in writing, the license plate number of any motor vehicle owner who failed to pay for the motor fuel received to any law enforcement officer, the law enforcement officer shall provide the motor vehicle owner's name and addresses, recorded pursuant to § 32-5-3, to the retailer. The written request for the vehicle owner information may only be submitted by the registered owner or corporate office of the motor fuel business. The owner or corporate officer shall enclose a self-addressed and stamped envelope with the written request. The format for the request shall be prescribed by the Department of Public Safety and include the following information:

- (1) The name and signature of the employee witnessing the theft;
- (2) The name and signature of the owner or corporate officer;
- (3) The address and telephone number of the owner or corporate officer;
- (4) License plate number of the motor vehicle; and
- (5) Reference to the applicable provisions of this chapter.

The law enforcement officer shall respond, in writing, to the owner or corporate officer of the motor fuel business.

Law Enforcement Section

Return copy of form in the enclosed self-addressed, stamped envelope; keep original request and response for your files.

Vehicle Owner Information License # _____

Name _____

Address _____

City _____ **State** _____ **Zip Code** _____

This information provided to _____

for the sole purpose of recovery of payment for motor fuel.

by _____
Name of Law Enforcement Officer

Title

Agency Name

Date

May 2005

Law Enforcement Request Form courtesy of: South Dakota Petroleum and Propane Marketers Association/South Dakota Association of Convenien